

# SAMPLE CRIMINAL HISTORY INDIVIDUAL REASSESSMENT FORM



## ■ INFORMATION

Employer Name: \_\_\_\_\_ Applicant Name: \_\_\_\_\_  
Position Applied For: \_\_\_\_\_ Date of Conditional Offer: \_\_\_\_\_  
Date of Reassessment: \_\_\_\_\_ Date of Criminal History Report: \_\_\_\_\_  
Assessment Performed by: \_\_\_\_\_

## ■ REASSESSMENT

1. Was there an error in the Criminal History Report?  Yes  No  
If yes, describe the error:

2. Evidence of rehabilitation and good conduct (this evidence may include, but is not limited to, documents or other information demonstrating that the Applicant attended school, a religious institution, job training, or counseling, or is involved with the community. This evidence can include letters from people who know the Applicant, such as teachers, counselors, supervisors, clergy, and parole or probation officers):

- a. \_\_\_\_\_
- b. \_\_\_\_\_
- c. \_\_\_\_\_
- d. \_\_\_\_\_

- **BASED ON THE FACTORS ABOVE, WE ARE RESCINDING OUR OFFER OF EMPLOYMENT BECAUSE**  
(describe the link between the specific aspects of the Applicant's criminal history with risks inherent in the duties of the employment position):